

WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue
Wyomissing, PA 19610

Our Mission

The Wyomissing Area School District, in partnership with parents and community, is committed to:

- *educate all students to their fullest potential*
- *provide all students with the opportunity to acquire the knowledge and skills to be successful in the 21st century*
- *encourage all students to be productive, responsible citizens and lifelong learners.*

Board of School Directors

Daniel K. Snyder, Esq. President
Mr. John A. Larkin, Vice President
Mr. Lawrence A. Fitzgerald, Treasurer
Kurt Althouse, Esq.
Jana R. Barnett, Esq.
Mr. Randall E. Hinsey, Jr.
Mrs. Joanne E. McCready
Mr. Gregory L. Portner
Mrs. Lynn T. Sakmann

Non Members

Mrs. Corinne D. Mason, Board Secretary
Dr. Pamela R. Pulkowski, Assistant Superintendent
Ms. Kathleen A. Garman, Director of Human Resources

Ex Officio Member

Dr. Helen H. Larson, Superintendent

SCHOOL BOARD MEETING

Monday, April 28, 2008 – 7:30 P.M.
Community Board Room

OPENING

- I. Call to Order – Mr. Daniel K. Snyder, Board President, Presiding
- II. Pledge of Allegiance to the Flag
- III. Roll Call
- IV. Welcome to Visitors

ANNOUNCEMENT OF MEETINGS

- Work Session – Monday, May 19, 2008, 6:00 p.m., Community Board Room
- Regular Board Meeting – Tuesday, May 27, 2008, 7:30 p.m., Community Board Room

PRESENTATIONS

RECOGNITION

- V. Public Comment on Agenda Items

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BOARD LIAISON REPORTS

Board Liaison Reports/Additional Meeting Reports

- Personnel – Mr. Larkin/Mrs. McCready
- Curriculum – Mrs. Sakmann/Mr. Larkin
- Finance – Mr. Larkin/Mr. Fitzgerald/Mr. Portner
- Facilities – Mrs. McCready/Mr. Althouse
- Technology – Mr. Fitzgerald/Mr. Hinsey
- Policy – Mrs. Barnett/Mr. Portner
- Berks Career & Technology Center – Mr. Snyder/Mr. Portner
- Berks County Intermediate Unit – Mr. Hinsey
- Earned Income Tax – Mrs. Barnett/Mrs. McCready
- Legislative/PSBA – Mr. Fitzgerald
- Wyomissing Area Education Foundation – Mrs. Sakmann
- Joint Boroughs/District – Mr. Snyder/Mr. Hinsey

MINUTES

- I. Approve Board Meeting Minutes -
 - March 12, 2008, Special Meeting
 - March 25, 2008 Work Session
 - March 31, 2008, Regular Board Meeting

BOARD MOTION

Move that the Board of School Directors approve the minutes as listed.

PERSONNEL

- I. Approve April 2008 Personnel Report (Report attached.)

BOARD MOTION

Move that the Board of School Directors approve the Personnel Report for April 2008.

CURRICULUM

- I. Approve Harcourt School Publishers literacy materials for language arts curriculum grades K-3.
- II. Approve AP Spanish Textbooks and Resources –

Novel for summer reading:
Cajas de Cartón by Francisco Jiménez.

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Main Texts:

Triángulo 4th Edition Copyright 2006, Wayside Publishing

Encuentros Maravillosos Copyright 2005 Pearson, Prentice Hall

III. Approve Summer Programs –

Summer Academy:

Summer Academy is a remedial reading and math program. Summer Academy will operate between 9:00 AM and 12:30 PM at the West Reading Elementary Center. The General Fund supports paying the contracted hourly wage for District teachers to provide instruction and the cost of transportation.

Summer Safari:

Summer Safari is an enrichment program for students currently in grades 1- 6. The program will operate at the West Reading Elementary Center. Summer Safari is self-supporting with the cost of supervision and materials defrayed through tuition. We will offer some classes in the morning session and some in an afternoon session depending upon student enrollment and teacher availability.

Spartan Summer Video Camp:

Spartan Summer video camp is a four-day enrichment opportunity for students in grades 10 – 12. The program will operate at the Jr. Sr. High School if there is sufficient student enrollment. Summer Video Camp is self-supporting with the cost of supervision and materials defrayed through tuition.

BOARD MOTION

Move that the Board of School Directors approve Curriculum items noted

FINANCE/BUSINESS OFFICE

I. Approve Adoption of Proposed Final General Fund Budget for 2008-2009.

The Proposed Final General Fund Budget for the following expenditures is recommended for approval:

1000 Instruction	\$14,751,685
2000 Supporting Services	9,299,679
3000 Operation of Non-Instructional Services	264,693
4000 Facilities, Acquisition & Construction	-0-
<u>5000 Financing Uses</u>	<u>4,458,961</u>
TOTAL GENERAL BUDGET EXPENSES	\$28,775,018

and that the Board re-enact the following local taxes for the 2008-2009 school year:

1. Real Estate Tax	26.4125 Mills
2. Local Services Tax (to a maximum of)	\$10.00
• Wyomissing Borough	\$5.00
• West Reading Borough	\$5.00

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3. Earned Income Tax.....	1.0%
4. Business Privilege Tax (to a maximum of)	1.5 Mills
5. Per Capita Tax, Act 679	\$5.00
6. Per Capita Tax, Act 511 (to a maximum of)	\$10.00
• Wyomissing Borough	\$5.00
• West Reading Borough	\$5.00
7. Real Estate Transfer Tax (to a maximum of)	1.0%
• Wyomissing Borough5%
• West Reading Borough5%

The budget includes all staff positions and salaries, and requires a 1.2425 mill tax increase.

- II. Approve Financial Reports–March 2008 that are included in the official minute book and provided to Board members.
- III. Approve payment of properly approved vendor invoices for the General Fund, Athletic Fund, Food Service Fund, and the 2003 G.O. Bond.
- IV. Approve Budgetary Transfers in the amount of \$108,306.
- V. Approve Anonymous Donation of \$1,000 to be used for athletic training supplies.
- VI. Approve Per Capita Tax Exonerations

Background Information: Per capita exonerations are given annually by the Wyomissing Area School District to update the tax rolls. A complete list of the exonerations can be obtained from the Director of Business Affairs.

BOARD MOTION

Move that the Board of School Directors approve the Finance/Business Office items.

FACILITIES

SCHOOL ACTIVITIES & ATHLETICS

TECHNOLOGY

SUPERINTENDENT’S OFFICE

- I. Approve Affiliation Agreement between Penn State University/Hershey Medical Center.
- II. Approve 2007-08 Calendar Adjustment

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Background Information: School was closed on February 13 and 22, 2008, and the calendar will be adjusted to indicate the last student day as June 10 and the last .5 teacher inservice day for 07-08 as June 11, 2008.

- III. Approve Nomination of Randall E. Hinsey, Jr., as BCIU Board Representative effective July 1, 2008.

BOARD MOTION

Move that the Board of School Directors approve the Superintendent's Office items.

ADMINISTRATIVE REPORTS

- I. Treasurer's Report (Information Item)

OLD BUSINESS

NEW BUSINESS

PUBLIC PARTICIPATION

- Recognition of Visitors
*The Board welcomes comments on any school subject.
Speakers are requested to identify themselves by name and address.*

ADJOURNMENT

EXECUTIVE SESSION (IF NEEDED)

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PERSONNEL REPORT

- I. Approve Change in Retirement Date – **Maureen Nolan**, Secondary Science Teacher, has requested a change in the August 15, 2008 retirement date approved by the Board on March 31, 2008. Mrs. Nolan’s retirement will be effective June 11, 2008.
- II. Approve Professional Staff Resignation – **John O. Clauss**, Instructional Technology Specialist, effective the end of the 2007-08 school year.
- III. Approve Support Staff Resignation – **Kathleen McDade**, Special Education Instructional Aide at the JSHS, effective May 2, 2008.
- IV. Ratify/Approve Support Staff Unpaid Leave Requests:
 - a. **Susan Bennett**, ESL Instructional Aide at WHEC, unpaid leave March 26, 27, and 28, 2008.
 - b. **Karen Ellis**, Part-time Special Education Instructional Aide at WHEC, unpaid leave April 16, 2008. *This is in addition to the dates of April 11, 14, and 15, 2008 approved at the March 31, 2008 Board meeting.*
 - c. **Linda Long**, Part-time Teacher’s Instructional Aide at WHEC, unpaid leave April 7, 8, 9, 10, and 11, 2008.
- V. Approve Supplemental Activity Advisor Resignation – **Mariel Jordan**, Colophon Yearbook Advisor, effective the end of the 2007-08 school year.
- VI. Approve Part-Time Energy Educator/Manager for 2008-09 – **Chris Nugent**, at an annual stipend of \$20,500 for the 2008-09 fiscal year. *The stipend is the result of energy saving measures guaranteed by Energy Education.*

Background information: The actual revenue for the stipend is the savings realized from implementing Energy Educator’s energy savings measure. If the savings fall short of \$20,500, Energy Educator pays the district the difference as per the contract.
- VII. Approve Memorandum of Understanding – Act 93 Agreement.
- VIII. Approve additions to district volunteer list.

**Wyomissing Area School District
Addendum to Agenda**

April 28, 2008 Board Meeting

PERSONNEL

- IX.** Approve Change in Effective Date - **Leigh J. Macri**, Speech and Language Pathologist, effective May 5, 2008.

Background Information: Ms. Macri was approved by the Board at the March 25, 2008 work session and was to begin employment on April 29, 2008. The effective date has changed to May 5, 2008.